



2026 PRACTICE RULES AND REGULATIONS

General

- Practice sessions are strictly by appointment only and must be booked in with the club.
- Karts on track only between 8.00am – 5.00pm.
- All drivers must have a current Karting Australia Licence.
- Only currently homologated karts, engines and equipment are permitted to be used.
- If there are more than 10 practising, it is recommended to have a first aid officer on site.
- A Driver cannot be at the track by themselves. This is for safety reasons.
- You must have an ORANGE hi-vis safety vest to wear out on track.
- Sessions should be limited to 8-10 mins for each group (i.e. Cadets or Juniors or Seniors).
- It is not permitted to mix Cadets, Juniors, or Seniors on track - they must be in separate groups, at all times.
- If time and space allow, slower classes can be split into separate groups but still within their age group bracket (e.g. P platers, 4SS/2-stroke, Open Performance)
- **At all practice sessions there must be a Karting Activity Controller (KAC) present and monitoring the track activity. No KAC, no practice.** A Karting Activity controller can be anyone holding Level 5 (KAC Official) accreditation up to Level 1 Official accreditation.
- More information about the KAC role is in Appendix 2, however in brief:
 - ✓ The Karting Activity Controller (KAC) Is the person responsible for applying for the Social Karting Activity through their KOMP account.
 - ✓ Is the person responsible for completing a Track Safety Inspection walk to ensure there are no unexpected obstacles in the way, and the track is safe for use, and then complete the required online form using the KOMP system (portal.karting.net.au)
 - Without this, you are not covered by KA insurance.
 - ✓ Must have a working mobile phone (with signal strength) in their possession while Drivers are on the Track.



Booking Requirements

- You must contact the Club first to check the track is available for practice as occasionally it may be closed for private hires, track maintenance, working bees etc. At least 24-48 hours notice is required. You can email Hayley Loeskow on secretary@bundykartclub.com.au or message the club via our Facebook page.
- Once the club has confirmed the track is available for practise, the person who will be the Karting Activity Controller (KAC) for the practice session must log into their own KOMP account and complete the relevant application
 - The person who holds the Level 5 (KAC) or higher Karting Australia officials license, is to log into their own KOMP account via the Karting Australia app or <https://portal.karting.net.au/octozy/login> click on APPLICATIONS, CREATE APPLICATION, and choose SOCIAL KARTING. Fill in the information accordingly and submit. This will set up a social karting activity on KOMP for your practice session. **This application does need to be approved, so it's important that it's completed 24-48 hours prior to your practise session.** There is no cost to do this application, so if you complete it and you don't end up practising, it doesn't matter.
 - Once the KAC application has been approved, each driver that will be attending the practice session needs to log into their own individual KOMP accounts, and search for the social karting activity in the events section. Fill in the information as needed, including scrutineering and pay the practise fee. This process is exactly the same as registering for practise on a race weekend.
 - The Karting Activity Controller will need to complete a track safety walk and complete the online form under the Event Administration tab in their own KOMP account. This is essential documentation to be completed, and the Club will check this has been done.
 - Practice fees are \$10.00 for members, \$40.00 for non-members of the club per driver, per day
- Access to the track is via a Bluetooth lock which is operated through the Masterlock app (see Appendix 1). You will be granted access to the lock once the KAC application has been approved.

PLEASE NOTE – At Bundaberg Kart Club, for all personal (private) Social Karting Activity (SKA) sessions that are booked with the club, your surname will be attached to the SKA on KOMP. Please register the drivers that will be attending with you as the KAC under the Social Karting Activity that has your surname attached to it. If a driver registers under your personal SKA without your knowledge, you are not obligated to include them in your SKA as it is your privately organised SKA, however if you are happy for others to join you at the track, please advise the club. Any drivers registered under your SKA must only be at the track during the time you are there – when you leave, they also must leave. Gate access will only be granted to those people BKC is aware has booked in for practice. If someone does not have access to open the gate, do not allow them access.



Pit Area

- When setting up your pits please make sure you are no closer than 2 meters to the next set up/Gazebo.
- **No old tyres are to be left on site. They must be taken home.**
- Put all rubbish in one of the bins provided and use the Containers for Change bins for recyclable cans and bottles only
- **DO NOT** pit under the Out Grid or In Grid.

Grid Procedures

- **DO NOT** refuel or apply chain lube under the Out Grid – this must only be done in the Paddock/Pit area so that any spillage goes on the gravel, not on the concrete.
- When there are multiple groups, wait for your turn to go out on track – Cadets with Cadets, Juniors with Juniors, Seniors with Seniors. **DO NOT** mix age groups out on track.

Toilets

- If using the toilets, please leave them clean and ensure the doors are closed when you leave
- Advise the club ASAP if you see any issues with the toilets (toilet paper or soap stock, leaks etc.)

At the end of your personal practice session, you must complete the session and ensure your drivers are marked as “attended”

- As the KAC, log into your own KOMP account via the website (not the app)
<https://portal.karting.net.au/octozy/login>
- Click on EVENT ADMINISTRATION
- Find your event and mark your drivers as ATTENDED – this will then show up in their individual profiles as sessions attended which is particularly important for all Cadet drivers

Please be advised that these practice rules and regulations are non-negotiable and must be strictly adhered to. Anyone found to be at the track for a practice session and not following these rules will be penalised at the discretion of the club.



DROMESIDE RACEWAY
UNIVERSITY DRIVE
BUNDABERG

To unlock the Paddock/Pit gate using the Bluetooth Master lock system

NOTE: Before you begin you need to be set up and registered in the System. A committee member will **EMAIL** you a link to authorise your account.

- 1) Download “Master Lock ® Vault Enterprise” App from your app store



- 2) Login with the emailed credentials (Your email address and password you previously set up)



Organisation ID: BKC_4670

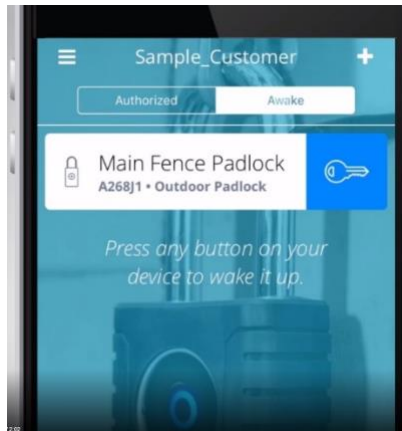
Email: Your email address

Password: Your Password

- 3) Tap on any button ON THE LOCK. This will wake it up. You will know it is awake when the LED lights up Blue.



- 4) This will then activate the lock to show up in the “Awake” tab on your phone.
5) Press the blue lock on the phone screen to unlock to the lock.



- 6) The LED on the lock will turn Green. You have 5 seconds to unlock the lock before it re-locks.



- 7) Pull down on the lock to open it. Open the gate and drive through.
8) Don't forget to shut the gate and re-lock the padlock as soon as you have driven through.

DO NOT LEAVE THE GATE OPEN



Appendix 2

So, what is a Karting Activity Controller (KAC)....

A KAC is responsible for keeping non-racing karting environments, otherwise known as Organised Social (Recreational) Karting Sessions or Practice Sessions, safe, organised, appropriately controlled, and insured. This does not preclude in any way a Licenced Official from acting as a KAC at an organised and permitted Karting Activity. Anyone not wanting to officiate race events will be able to complete the KAC – Level 5 course as an alternative to ensure they are qualified and responsibly educated to ensure these karting activities remain safely controlled and organised.

At all practice sessions there needs to be a Karting Activity Controller (KAC). To become a KAC official you will need to complete the below courses, obtain a volunteer Blue Card (free), and apply for the licence on KOMP.

1. To gain access to the Officials Academy (to complete the KAC online course), email officialsacademy@karting.net.au and request a log in.
2. A Working with Children Blue Card can be completed online via the Queensland Blue Card website <https://www.qld.gov.au/law/laws-regulated-industries-and-accountability/queensland-laws-and-regulations/regulated-industries-and-licensing/blue-card/applications>
3. A volunteer Blue Card is free, however **you will need to link it to Karting Australia** – you can do this by emailing your online Blue card account number and your name/date of birth to admin@kartingqld.com.au
4. Once your blue card is linked to Karting Australia, you will be able to finalise your blue card application.

Level 5 Courses (KAC Official)

- 00 Karting Activity Sessions – Club Responsibilities
- 01 Karting Activity Controller Responsibilities
- 02 Resolving and Avoiding Conflict
- 03 Respect Karting
- 04 KARM Basic - Safety 1st and Risk Management

Practice Scenario – Example 1

2x Seniors go to practice together. Both seniors would need to hold a KAC level 5 officials license and activate a Social Karting Application on KOMP as the KAC, with one performing the requirements at a time and swapping as needed (1x driving, 1x KAC).

Practice Scenario - Example 2

Multiple families/adults are at the track practicing. As a parent may only be interested in being responsible for their own child/children and would want to return to the pits with them after a run and therefore not watching the track between their own sessions, there must be an alternate KAC to monitor the track activity. Unless previously arranged, each person wanting to practice must have their own supervising official attend with them.